

Confidential Curriculum Vitae

of

STANLEY J. SUPERINTENDENT

566 Student Avenue
Boston, Massachusetts 02100

Residence: 617/ 000-0000
Office: 617/ 000-0001

SUMMARY:

- Seven years of significant contributions as Assistant Superintendent (K-12) in Boston, Massachusetts.
 - Proven ability to lead an experienced teaching/administrative staff with vision, flexibility, and sensitivity.
 - Demonstrated expertise in fiscal management, collective bargaining, long-range planning, staff development and evaluation, program development, and grant writing.
 - Strong commitment to positive, dynamic relationships with community and government organizations.
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EXPERIENCE:

Assistant Superintendent of Schools (K-12)

BOSTON, MASSACHUSETTS

(3,700 student enrollment • 350 professional and paraprofessional staff • \$16M budget)

1980 to present

Highlights:

MAJOR CONTRIBUTOR TO POLICY / BUDGET PLANNING AND ADMINISTRATION.

PERSONNEL ADMINISTRATION (*Recruitment, Supervision, and Evaluation*)

- Recruit and evaluate 6 Principals, Director of Computer Applications, and Director of Science Resource Center.
- Contribute to evaluation of teachers, other administrators, and instructional aides.
- Collaborate in contract negotiations, collective bargaining procedures, and arbitration hearings. Successfully facilitated 1980 reduction-in-force of 56 personnel with minimal disruption.
- Currently initiating and coordinating a comprehensive staff transfer program in order to promote increased job motivation, productivity, and satisfaction.

PROGRAM DEVELOPMENT (*School and Community*)

- Administered reorganization of plant, staff, and programs to meet the needs of significantly reduced high school population.
- Initiated an ongoing Alcohol Task Force Advisory Group comprised of educators, clergy, and business leaders. Task Force implemented a chapter of Students Against Drunken Drivers (SADD), peer education programs, and a town-wide awareness week.
- Established new Alternative Education Program for high school students.
- Obtained teacher training grants from Governor's Alliance Against Drugs and Alcohol & Highway Safety Bureau.
- Contributed to the design of a community-wide Foreign Exchange Student Program.

CURRICULUM DEVELOPMENT (*Model Programs*)

- Elementary Science Resource Center.
- Concepts of Peace - a collaborative effort with Educators for Social Responsibility.
- Health Education - prevention of AIDS and substance abuse.

STAFF DEVELOPMENT (*See Page 3*)

Coordinator of Secondary Education

BOSTON, MASSACHUSETTS

1971 to 1980

Highlights:

- Implemented the middle school concept, successfully spearheading the simultaneous transition to a new high school and two middle schools.
- Established a "team" organizational structure including all major disciplines and guidance to improve the scope and coordination of educational programming.
- Led professional staff in the development of basic skills and curriculum guides in all disciplines.
- Launched dynamic PTO's at both the high school and middle school levels.
- Established network of paraprofessionals.

Senior Supervisor in Education**Assistant to the Associate Commissioner for Curriculum and Instruction**

BOSTON DEPARTMENT OF EDUCATION

1969 to 1971

Research Associate

NEA CENTER FOR THE STUDY OF INSTRUCTION

1966 to 1969

High School Social Studies Teacher

BOSTON, MASSACHUSETTS

1967 to 1969

UYT, MARYLAND

1963 to 1967

EDUCATION:**Critical Thinking Institute**

LYU UNIVERSITY

Summer, 1987

Teacher Evaluation and Merit Pay

AASA INSTITUTES

1986

Post-graduate work in Curriculum and Instruction (30 credits)

UNIVERSITY OF RTE

1969 to 1972

Master of Arts in History

SDR UNIVERSITY

1969

Bachelor of Arts in History and Education

UTB UNIVERSITY

1963

CERTIFICATIONS:

Massachusetts Certificate # 0000: Superintendent / Assistant Superintendent (K-12), Principal (7-12).

CONSULTING POSITIONS:

- *Public Schools* of Brookline, Orange, Stoughton, Ipswich, Dighton-Rehobeth, Reading, Massachusetts and Leonea, New Jersey. Shawsheen Valley Technical & Vocational School.
- Scholastic Editorial Advisory Board
- NEA Center for the Study of Instruction
- Merrimac Education Center
- Excellence Program for Massachusetts Schools

STAFF DEVELOPMENT ACTIVITIES:

Legal Issues in Education
Simulations in the Classroom
Performance Objectives and the Individualization of Instruction
Value Clarification and Problem Solving
Social Studies in Open-Space High Schools
Opening the Elementary Classroom
Performance Objectives in the Elementary Social Studies Classroom
Team Teaching and the Individualization of Instruction
Basic Principles of Curriculum Development and Evaluation
The Development of Interdisciplinary Learning Packages
Current Trends in Curriculum Development
Mainstreaming
Alternative Career Planning for Educators
The Development of Individual Behavioral Objectives for IEP's under Chapter 766
Basic Skills Improvement Programming
Career Education
Curriculum Mapping

PROFESSIONAL AFFILIATIONS:

President, Massachusetts School Executive Association
Life Member, National Education Association
American Association of School Administrators
Association for Supervision and Curriculum Development
National Association of Elementary Principals
Phi Delta Kappa

References available upon request